

## **CHILTERN DISTRICT COUNCIL**

### **MINUTES** of the Meeting of the **CABINET** held on **6 SEPTEMBER 2016**

**PRESENT:** Councillor I A Darby - Leader  
" M J Stannard - Deputy Leader

Councillors: G K Harris  
M R Smith

**APOLOGIES FOR ABSENCE** were received from Councillors P E C Martin and F S Wilson

**ALSO IN ATTENDANCE:** Councillors P Jones, J Gladwin, J MacBean and L Smith.

#### **134 MINUTES**

The Minutes of the Cabinet meeting held on 28 June 2016, copies of which had been previously circulated, were approved and signed by Councillor I Darby, Cabinet Leader, as a correct record.

#### **135 DECLARATIONS OF INTEREST**

Councillor I A Darby declared a personal interest in Item 12 – Community Grant Aid Awards 2016-2017. Nature of interest – Councillor Mrs Darby was a member of the Executive Committee for Buckinghamshire and Milton Keynes Association of Local Councils; and a prejudicial interest as Treasurer of the Chalfont St Peter Action Group; and Independent Examiner for Chalfont St Peter Youth Centre accounts.

Councillor M J Stannard declared a personal interest in Item 12 – Community Grant Aid Awards 2016-2017. Nature of interest – Councillor Stannard was a formal council appointment on the Chesham Youth Club.

Councillor L Smith declared a personal interest in Item 12 – Community Grant Aid Awards 2016-2017. Nature of interest – Councillor L Smith was the chairman of the Chalfont St Peter Action Group.

#### **136 28-DAY NOTICES:**

The Cabinet received a report attaching the draft 28-Day Notice which provided a forward look at the Agenda for the next meeting of the Cabinet and Joint Committee. The Notice would be published on 3 October 2016.

**RESOLVED –**

**That the Draft 28-Day Notice / Forward Plan, to be published on 3 October 2016, be noted.**

**137 CURRENT ISSUES**

**(i) Councillor I A Darby – Local Government Review**

Councillor Darby advised that consultants had been appointed and work on the Local Government Review was ongoing.

**(ii) Councillor Harris – Prestwood Leisure Centre car park**

Councillor Harris advised that the work on the Prestwood Leisure Centre car park was now complete and the outcome had been very well received. Councillor Darby stated she was pleased to report that she had received emails of thanks on this which she had responded to.

**138 TREASURY MANAGEMENT QUARTERLY REPORT QUARTER 1 2016/17**

Consideration was given to the report on the Treasury Management operation of the Council for April – June 2016.

**RESOLVED:**

**That the Treasury Management performance for Quarter 1 2016/17 be noted.**

**139 LEISURE CONTRACT PERFORMANCE REPORT 2015/2016**

Consideration was given to the report which outlined the overall performance of the Chiltern's Leisure Contract with GLL from 1 January – 31 December 2015. The key themes covered in the reported included visitor numbers, financial performance, investment in facilities, energy usage and outreach community development work.

**RESOLVED:**

**That the current performance of the leisure contract be noted.**

**140 LEISURE CENTRE CAPITAL REPORT 2016/2017**

Consideration was given to the report which outlined the Leisure Centre capital structural repair programme for 2016/17.

**RESOLVED:**

**That the expenditure of £377,000 from the 2016/17 Capital budget to undertake the necessary repairs to the three Leisure Centres be noted.**

## **141 LEISURE ADVISORY BOARD**

Members were informed of the proposal to create a joint Chiltern and South Bucks Leisure Advisory Group to oversee leisure partnership working with the County Sports Partnership (LEAP), Greenwich Leisure Limited (GLL), Public Health, Clinical Commissioning, Chiltern District Council and South Bucks District Council.

The reason for the proposal was to improve partnership working across Chiltern and South Bucks District Councils, GLL, LEAP, the Clinical Commissioning Group and Public Health to assist in the delivery of increased participation in physical activity.

### **RESOLVED:**

- i) That a joint Leisure Advisory Group be established to maximise the opportunities for partnership working across the two Councils through their contracts with GLL and through working with Public Health, the Clinical Commissioning Group and the County Sports Partnership and any other relevant partners; and**
- ii) That the draft Terms of Reference for a joint Leisure Advisory Board as outlined in Appendix 1 be approved.**

## **142 DISABLED FACILITIES GRANT**

Members approval was sought to increase the Disabled Facilities Grant (DFG) capital programme for 2016/17 to meet increased demand. Members thanked officers for their work in collaboration with other Districts to secure the level of funding from the Better Care Fund in the current year for Disabled Facilities Grants.

### **RECOMMENDED:**

- i) That Council agree to increase the Council's contribution to the overall Disabled Facilities Grant capital programme to £100,000 enabling a funded programme of £735,000 to be delivered in 2016/17;**
- ii) That, subject to annual review, the Council increases its contribution to the annual Disabled Facilities Grant programme to £100,000/annum to meet future demand.**

## **143 CHILTERN COMMUNITY GRANT AWARDS 2016-17**

Chiltern District Council's Community Grant Aid Scheme had been in operation for over ten years, supporting a diverse range of local voluntary organisations to improve services and facilities for local residents.

Members were asked to consider the proposed funding grant awards from the Council's Community Grant Aid Scheme 2016/2017.

Cllr Gladwin entered the meeting at 5.05pm

Specific mention was made of Sing Out Loud Together (SOLT) which was originally established as a choir for Council employees but the membership had since been extended and it was a formal group which offered opportunities for other members of the community to join. For the purposes of the application for a grant, SOLT fulfilled the criteria.

More detailed consideration was also given to the organisation of Support for Young People Affected by Crime as this was a targeted group resulting in less fewer beneficiaries but the organisation did meet the criteria. It was agreed that the allocation of funding to this organisation should be approved.

The report recommended not awarding funding to the Chalfont St Peter Appraisal Group for the new road crossing; on the grounds that the Appraisal Group received core funding from Chiltern District Council.

A member also pointed out his view that Chiltern District Council community grant funding should not be used to make good any shortfalls in service delivery of other statutory bodies.

Members requested further enquiries be made as to the applicants' status and that the application is further considered.

It was recommended that the final decision to fund the project would be delegated to the Head of Healthy Communities in consultation with the Portfolio Holder for Community, Health and Housing.

**RESOLVED:**

- i) That the allocation of funding awards from the 2016/2017 Community Grant Aid Scheme as detailed in Appendix 1 be approved; and**
- ii) To delegate the final decision to fund the Chalfont St Peter road crossing project would be delegated to the Head of Healthy Communities in consultation with the Portfolio Holder for Community, Health and Housing.**

**144 MINUTES OF THE CHILTERN & SOUTH BUCKS JOINT COMMITTEE - 2 AUGUST 2016**

Members considered and noted the Minutes of the following Joint Executive Committee meeting:

- Chiltern & South Bucks Joint Committee – 2 August 2016

## 145 EXCLUSION OF THE PUBLIC

### **RESOLVED –**

**That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

Paragraph 1 – Information relating to any individual

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

## 146 CABINET REPORTS FROM POLICY ADVISORY GROUPS:

Cabinet Members considered the notes of the following Policy Advisory Groups:

- Environment – 15 June 2016
- Customer Services – 27 July 2016
- Community, Health & Housing – 28 July 2016

## 147 NON DOMESTIC RATES DISCRETIONARY RATE RELIEF APPLICATION

Members were requested to consider a non domestic rates discretionary rates relief application from the Chesham Lawn Tennis Club where the potential amount of each award is over £5,000 and decide what level of discretionary rates relief should be awarded for the organisation in respect of the next three financial years with effect from 1 April 2015. As the applicant was a sports club, if they secured designation from HMRC of being a Community Amateur Sport Club (CASC) they would be automatically entitled to 80% rate relief. However this designation can be quite difficult and onerous for small organisation at obtain. Members were advised that in the last year a similar application had been received from the Chesham Bois Bowls Club which had been granted, and they did not have the CASC designation. Members decided in this instance on the ground of the sums involved and precedent to approve the application, but requested the issue of CASC and rate relief be discussed at the Customer Services Policy Advisory Group.

### **RESOLVED:**

**That the discretionary rate relief of 80% in respect of Chesham Lawn Tennis Club be approved.**

#### **148 NON DOMESTIC ARREARS WRITE OFF**

Members considered the details of the non domestic rates arrears write off.

#### **RESOLVED:**

**That the arrears of non domestic rates in the sum of £20,075.34 be written off in accordance with the provision of financial procedures Rule 12.**

**The meeting ended at 5.40pm**